

The Virginia Jobs Investment Program Provides:

FUNDING

To offset your recruitment
and training costs.

CONSULTING SERVICES

To help with your human
resource needs.

ORGANIZATIONAL DEVELOPMENT TRAINING

To enhance your
employees' skills.

Phone: 804.371.8120

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www.vdba.virginia.gov

The Virginia Jobs Investment Program

DOES YOUR
SMALL BUSINESS
NEED HELP?

THE VIRGINIA JOBS INVESTMENT PROGRAM

VirginiaDBA
Connecting Businesses with Resources
Department of Business Assistance

IS YOUR BUSINESS ELIGIBLE?

Our **Small Business Programs** support existing Virginia companies which have 250 employees or fewer company-wide. Because funding for the program is limited, only for-profit companies in specific industry sectors qualify.

How do I get started?

To request an application please call or email:

804-371-8120

wfsmail@vdba.virginia.gov

An assigned project manager will help with your application and assist in preparing a customized recruitment and training program.

SMALL BUSINESS JOBS GRANT FUND

For companies that are creating new or expanding existing facilities

In order to qualify your company must be in the following industry sectors:

- **Manufacturing, Distribution Centers, Inbound Call Centers**
- **HQ's for companies with multiple facilities (only HQ support positions will be funded)**
- **Information Technology (services exclusively for businesses)**
- **These jobs must pay an entry-level wage of at least \$10 per hour**
- **Creating at least 5 net new full-time jobs in Virginia within a 12 month period**
- **Making a new capital investment of at least \$100,000**

SMALL BUSINESS RETRAINING PROGRAM

For companies that are upgrading the skills of existing employees

In order to qualify your company must be in the following industry sectors:

- **Manufacturing**
- **Distribution Centers**
- **Information Technology (services exclusively for businesses)**
- **Retraining at least 5 net new full-time jobs in Virginia. These jobs must pay an entry-level wage of at least \$10 per hour**
- **Making a new capital investment of at least \$50,000**
- **Companies may not utilize this Retraining Program more than once every three years**